

BERWYN HEIGHTS EDUCATION GRANT REQUEST

Overview

The *Berwyn Heights Education Grant* was created to support, enhance, and improve learning opportunities and outcomes for the children and families of Berwyn Heights. Learning and education are inclusively and broadly defined to encourage innovation and creativity among respondents. We strongly support the learning goals of all members of our community and seek proposals that elevate the voices and opportunities for those historically underrepresented.

Eligibility

Organizations serving members of the Berwyn Heights community may submit proposals; priority will be given to established 501C3 organizations, teachers, and PTAs/PTOs serving Berwyn Heights.

Award

Funding of the grant is at the discretion of the Berwyn Heights Town Council and is based on the availability of funds. Number of grants awarded and amount per grant will vary each year. Awards typically range from \$250 - \$2500.

Proposal Specifications

Proposals must include all information below. The maximum length of proposals is 5 pages. Proposals should be emailed in pdf or word format to yodoi@berwynheightsmd.gov. Write "Berwyn Heights Education Grant proposal" in the subject line.

Applicant Information:

Name (Org. or Individual):

Org./Individual's Address:

Contact's Email Address:

Contact's Telephone # :

Associated School (If Appl.):

Total Requested Amount:

Proposal Details:

- What are the objectives for this project?
- How is this project connected to the community of Berwyn Heights?
- When will this project take place? (Begin Date/End Date)

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- Describe the project plan. Be specific and include planned activities, partnerships, and timelines.
- Who will benefit from this project? How many individuals will benefit?
- Provide a budget justification. How does the expenditure support the project objective?
- How will you measure the success of this project? How will you know you have achieved the outlined objective?
- Describe yourself/organization and all key partners involved for implementing this project. What are the capacities, skills, and attributes that make you well suited to accomplish the objectives of the project?

Key Dates

Applications submitted after the deadline will be considered on a rolling basis dependent on remaining funding.

Round 1 Proposal Questions Due Date: July 20th

Round 1 Application Due Date: August 15th

Round 1 Notification Date: October 15th

Round 2 Proposal Questions Due Date: December 15th

Round 2 Application Due Date: January 15th

Round 2 Notification Date: March 15th

Post Award: Awardees are expected to provide copies of any documentation associated with the grant work (e.g. invoices, report on activities/results, etc.) upon completion.

Questions about applications should be sent to yodoi@berwynheightsmd.gov by the above deadlines. Write “Berwyn Heights Education Grant question” in the subject line.

Selection Criteria

Section	Points
Impactful program for the Berwyn Heights community, particularly those historically underrepresented	25
Strong, specific, achievable plan for implementing program	25
Capacity to collect and describe success metrics for program	25
Effective and trusted organization/key partners able to implement program	25
Total points:	100